

## Important Notice

DCBS staff are required to use form versions that are within the SOP manual. Modified versions that are not in the SOP manual are not permitted. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can only be modified through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to [dppsopeditor@ky.gov](mailto:dppsopeditor@ky.gov) for consideration.

## PPM

- [PPM 25-01 DPP-104B](#)

## PPTL

- [PPTL 25-04 SOP 20.9 Determining the Findings of an Adult Abuse/Neglect/Exploitation Investigation](#)
- [PPTL 25-05 SOP Chapter C3-Early Childhood \(Birth to Age Five \(5\)\)](#)

## PPIM

- [PPIM 25-01 Flourish and Intercept Services for Out of Home Care \(OOHC\)](#)

## Field Draft Reviews (FDR's)-Attached

- FDR SOP 2.11 Investigation Protocol

The above FDR's is attached in this email. Comments and feedback will be due by **COB on March 7, 2025**. Please outline which SOP/section you are referencing when you respond. Send comments and feedback to [DPPSOPeditor@ky.gov](mailto:DPPSOPeditor@ky.gov) or email [Julie.Cubert@ky.gov](mailto:Julie.Cubert@ky.gov) and [Melanie.Daniels@ky.gov](mailto:Melanie.Daniels@ky.gov).

*Note: The links within the attached FDR may not work properly due to being in draft format.*

## Upcoming Changes:

The first SOP Policy Manual Rollout included "General Chapters: G1, G2, and G3". Phase two of the SOP Policy Manual Rollout is coming soon and an updated crosswalk to help with the transition.

## DPP Branch Managers:

Please send requests for changes or questions about your public facing page changes to [Melanie.daniels@ky.gov](mailto:Melanie.daniels@ky.gov).